

## Returning Student Registration (enrolled at the end of the school year)

- Log in to your Parent Portal account.
- At the top of the page, you will be asked to Complete Registration
- Click to Complete Registration
- You may also see this under the Summary section on the left side of the page.
- There are several forms here for you to complete for each student.
- To change students, go back to your main page in the Parent Portal and click on the child's picture.
- Once you have completed all forms, click Finish and Submit to the District.
- If you need to update information during the school year, please contact your campus office. It is very important that we have an up-to-date address, email, and phone numbers.